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DDA 86-0167/5
28 February 1986

MEMORANDUM FOR: Director of Central Intelligence

FROM: Richard J. Kerr
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 28 February 1986

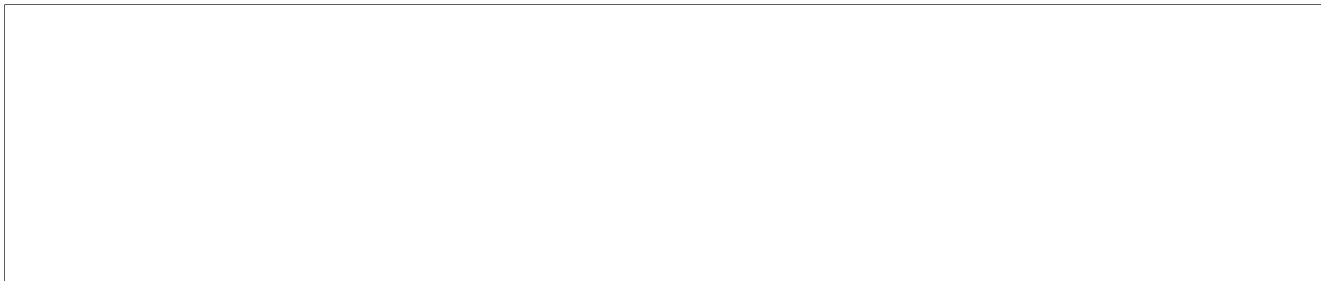
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4. SAFE 1 experienced a significant outage over the weekend during the [redacted] crisis. Mail files were not updated with current cable traffic from 0700 Saturday, 22 February, to 0800, 23 February. A complete analysis of the events associated with the outage is being conducted.

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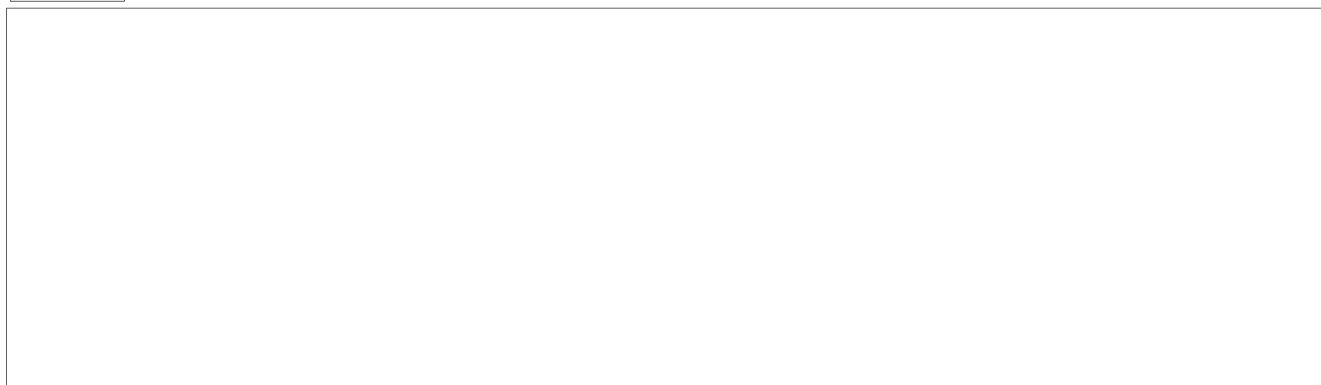


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6. OL sent a Request for Proposal to three companies for the renovation of 4,687 square feet in the 2E corridor of the Headquarters Building for the Counterterrorist Center. The bid opening was scheduled for 27 February and the start of construction, contingent upon the move of COMIREX [redacted] [redacted] is planned for 3 March.

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9. The Office of Personnel Management (OPM) recently queried agencies to determine if government guidelines were followed in October 1985 which changed the basis of computing pay from 2,087 to 2,080 hours per year. OPM has instructed those agencies which ignored the guidelines to recompute pay based on 2,080 hours and retroactively reimburse employees within 60 days. The Office of Finance complied with the original OPM guidance and retroactive payment of Agency employees is not required.

10. As in the past three years, the FY 87 budget contains provisions to reduce the overall cost of existing Federal retirement and health benefits programs. The initial hearing on the Administration's proposals held this week by the House Subcommittee on Compensation and Employee Benefits, chaired by Mary Rose Oakar, gave no indication of any change in the House's previous position. Indeed Ms. Oakar stated her intent to fight the changes and to also introduce legislation to address inadequate federal compensation. The recommended budget changes include an increase in employee retirement contributions from 7% to 9%; elimination of the January 1987 Cost of Living Adjustment (COLA) and a reduced COLA thereafter; raising the retirement age for unreduced benefits from 55 to 62; changing the annuity computation base

from high-3 to high-5; conforming survivor benefits to those provided by Social Security; and implementing an "interim" plan for health insurance coverage. Based upon this hearing, it appears the Administration will have significant difficulty in obtaining House support for the proposed budget changes on employee benefits.

11. On 21 February, 350 employees heard the first in a series of financial seminars. While the speaker's presentation, "Your Check Book and Personal Budget," was intended to be a narrow focus, during the question and answer period his subject matter was expanded. Based upon the enthusiasm of the audience and subsequent comments we have received, there is definitely an interest in continuing the financial seminars. We will continue to provide employees with information on the nature of the specific presentation and the audience we believe will benefit most from the presentation. Our next seminar is to be held on Tuesday, 25 March. The subject will be "Life Cycle Investing," presented by Mr. Wayne Nelson, Vice-President Merrill Lynch.

12. The Congress has passed and sent to the President a bill which would entitle retirees to receive health insurance rebates under the Federal Employee Health Benefits Program. This bill is a revision of the earlier one which was vetoed by the President because it would have increased the Government's share of health insurance premiums. The new bill does not have this same provision and it is anticipated that the president will sign the bill momentarily. He has until 4 March 1986 to sign.

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14. Last week the No. 1 rated radio station in Dallas, Texas, gave the Agency some free advertising (of sorts). The announcer was wondering out loud what a CIA commercial might sound like. Against the background music from "Mission Impossible," the announcer did a voice-over with information he had gathered from a CIA ad that recently appeared in The New York Times. He told the listening audience not to bother sending resumes since the CIA knows where you are and what you do, and advised that the CIA doesn't issue trenchcoats, etc. The music faded into Johnny Rivers singing "Secret Agent Man," as the commercial concluded.

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15. The Agency is seeking a delegation of authority from OPM in order to fulfill one of the requirements of the Defense Authorization Act of 1986. Under this Act, male employees ages 18-26 hired after 8 November 1985 must certify that they have met the registration requirements of the Selective Service Act. Willful failure to comply may be grounds either for not hiring an individual or for terminating an employee. Congress designated OPM as the adjudicating authority in determining compliance. [REDACTED].

16. Central Travel Services saved the Agency just over \$6 million in travel funds in 1985 through the use of Government discount fares. This represents a 30% increase in savings over 1984, the year in which our previous record was established. The 1984 record represented a 60% increase over 1983 and was primarily due to the inauguration of the Apollo computerized reservation and ticketing system to support Agency travellers.

17. On 18-21 February, the Director of Equal Employment Opportunity and the Black Affairs Program Manager recruited at Kentucky State University in Frankfort, Kentucky. The trip was highlighted by an Agency sponsored reception attended by 35 students and Department Heads. During the reception on 18 February, a briefing was given on the Agency and its mission. Approximately 60 students were interviewed and 30 PHS packets were given out. One female applicant was interested in the CT Program. She is a night school student, has a military background, single, age 34, and interested in living overseas.

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18. The Interagency Language Roundtable Testing Committee met on 24 February to discuss the results of the recent Interagency Testing Comparability Study and to plan follow-up action. The Committee tasked the three participating agencies, Defense Language Institute, CIA, and Foreign Service Institute (FSI), with crossrating and analyzing discrepant test results in French, German, Russian, and Spanish to determine the causes. Each of the three agencies will also conduct interrater reliability studies in various languages in the future. CIA and FSI representatives agreed to collaborate in refining testing procedures at levels below three and in developing technique and content areas for job-related proficiency tests.

20. The first ever double running of the five-week New Analyst Course was completed last week. The double running was necessary to accommodate the increased number of analysts hired by the DI. There were 29 students in attendance. Based on the good results, OTE will do this again, should the need arise. About half of the class sessions were conducted jointly to use guest speakers more efficiently. Nearly half of the students were from the Office of Scientific and Weapons Research, by far the largest contingent from that Office ever to attend this course.

21. A Memorandum of Understanding (MOU) was signed by the Director of Information Services (D/OIS) and the Chief of the Management Staff, Directorate of Science and Technology (DS&T), governing a review for the Historical Review Program of records pertaining to the U-2 and A-12 reconnaissance airplanes. The MOU establishes the periods 1954 to 1960 for the U-2 material review and 1957 to 1968 for the A-12 material review, sets forth general review procedures, and recognizes that the ultimate decision to declassify and transfer the records resides with the DS&T. Approximately 500 feet of records are involved. A follow-up meeting is planned to work out details of the actual selection and review.

Richard J. Kerr

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